

Schedules for submission to external auditor

Bank reconciliation template

Schedule B

The model can be applied for reconciliations carried out at any time of the year. Please complete all green cells.

BANK RECONCILIATION		FINANCIAL YEAR ENDING 31 MARCH 2017	
Authority name and reference	WALTON ON THE WOLDS PARISH COUNCIL LCS 269		
Prepared by: Name	BOB JACKSON	Date:	APRIL ^{PS} 12 2017
Role (Clerk/RFO etc)	CLERK / RFO		
Approved by: Name	JOHN ABEL	Date:	MAY 30 th 2017
Role (RFO/Chair etc)	CHAIR		
Balance per bank statements as at 31 March 2017	£	TOTAL £	
List balances on all bank accounts plus petty cash floats at 31 March 2017:			
	7190		7190
Less: any un-presented cheques at 31 March 2017: (normally only current account. List date, cheque number & value. Use separate list if needed)			
NONE	NIL		7190 000 Rg
Add any unbanked cash at 31 March 2017: (List date & amount received)			
NONE	NIL		7190 000 Rg
TOTAL - NET BANK BALANCES AS AT 31 MARCH 2017			7190 Type equation here.

The net balances reconcile to the Cash Book for the year, as follows:

CASH BOOK (receipts and payments/income & expenditure schedules)	£
Opening Balance:	6325
Add: Receipts in the year:	+ 6878
Less: Payments in the year:	- 6013
CLOSING BALANCE PER CASH BOOK @ 31 MARCH 2017	7190
Must equal total net bank balances above and Section 2, Box 8	

Please complete all shaded boxes and send this form with your Annual Return to:
Angela Ellison, Grant Thornton UK LLP, Royal Liver Building, LIVERPOOL L3 1PS
or email to angela.j.ellison@uk.gt.com